

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY
Chaitanya Bharathi P.O., Gandipet, Hyderabad – 500 075.

Advertisement No. MGIT/2018/3

Date: 05.06.2018

NOTIFICATION FOR CONTRACT POSTS

Applications are invited for the following **Non-Teaching** posts for recruitment on contract basis in various Departments of **Mahatma Gandhi Institute of Technology, Hyderabad** from eligible candidates, so as to reach the Administrative Office on or before **12.06.2018**. Prescribed application forms may be obtained from the Administrative Office on any working day and the same can also be downloaded from www.mgit.ac.in.

S. No.	Post	QUALIFICATIONS & EXPERIENCE
1	Junior Assistant	Junior Assistant: Minimum 1 st Class Degree from any recognized University with 5 years of experience. Computer knowledge and type writing is compulsory.
2	Computer Operator	Computer Operator: Minimum 1 st class B.Sc. (Computers) / BCA/ Diploma (Computers) / CSE.(OR 1 st class degree with PGDCA from any recognized university) with 2 years of experience in the same profession. Knowledge of typing is essential.
3	Steno Grapher	Pass in degree or equivalent Technical 1) Type-writing English Higher and 2) Shorthand English Lower Computer Knowledge is essential

Note:

1. The above posts will be filled up depending upon the vacancy position/requirement in the Departments of MGIT which will be decided by the Management of the MGIT.
2. The candidates should be prepared to attend for interview. The date, time and place will be intimated to the concerned person.

Sd/-
Secretary & Correspondent