

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY
Training & Placement Cell

30.12.2019

Note submitted to the Principal:

Sub: Request to arrange for A-Block Auditorium, D - Block Labs – C&DS LAB and LP LAB (002) on 02-01-2020 - Reg.


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M/s. Westagile Labs drive Online Exam is scheduled on 02nd January, 2020 (Thursday) from 09:15 AM onwards for 2020 passed out B.Tech (CSE & IT) students. In this connection, it is requested to arrange and permit to use A-Block Auditorium, D - Block Labs – C&DS LAB and LP LAB (002) with the following facilities:

1. LCD
2. PA System
3. Technical Assistance
4. Uninterrupted Power Supply







30.12.2019
K Vamshi Krishna Varma
Training & Placement Officer


PRINCIPAL

List of Employees- System Engineer/Programmer/Computer Operator Designated:
1. Mr. P. B. Satya Dev - with information to configure systems as per the company requirements with the support of following technical staff and coordinate with TPC.
2. Mr. L. Venkanna, CSE - (C&DS) 
3. Mr. A. Ravindranath, CSE-(D-002)

NOTE: Staff, who is unable to report, is informed to make alternative arrangements and inform the Training & Placement Officer.

To
CSE & IT HoDs – For information & - With a request to arrange and allocate Labs and staff as per the note raised.

Department	CSE	IT	PA System	Electrical	Maintenance
HOD					
ATPO/FTPO	