

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY
Training & Placement Cell

03.01.2020

Note submitted to the Principal:

Sub: Request to arrange for A-Block Auditorium, **D - Block Labs – C&DS LAB, LP LAB (002), ITWS LAB (110) and MWD LAB (302) on 07-01-2020 - Reg.**

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M/s. Creators Technology Solutions drive Online Exam and interviews are scheduled on 07th January, 2020 (Tuesday) from 09:15 AM onwards for 2020 passed out B.Tech (EEE, ECE, CSE & IT) students. In this connection, it is requested to arrange and permit to use A-Block Auditorium, D - Block Labs – C&DS LAB, LP LAB (002), ITWS LAB (110) and MWD LAB (302) with the following facilities:

1. LCD
2. PA System
3. Technical Assistance
4. Uninterrupted Power Supply

03.01.2020
K Vamshi Krishna Varma
 Training & Placement Officer

(Signature)
PRINCIPAL

List of Employees- System Engineer/Programmer/Computer Operator Designated:

1. Mr. P. B. Satya Dev - with information to configure systems as per the company requirements with the support of following technical staff and coordinate with TPC.
2. Ms. B. Naveena Devi, IT – (D-302) *Naveena*
3. Mr. L. Venkanna, CSE - (C&DS) *Venkanna*
4. Mr. A. Ravindranath, CSE-(D-002) *Ravindranath*
5. Ms. A. Amulya, CSE – (D-110) *Amulya*

NOTE: Staff, who is unable to report, is informed to make alternative arrangements and inform the Training & Placement Officer.

To

EEE, ECE, CSE & IT HoDs – For information & - With a request to arrange and allocate Labs and staff as per the note raised.

Department	EEE	ECE	CSE	IT	PA System	Electrical	Maintenance
HOD	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
ATPO/FTPO				<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>

(Signature)
 3/1/2020