

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (A)
Kokapet (V), Gandipet (M), Hyderabad-500075.
(Affiliated to Jawaharlal Nehru Technological University Hyderabad)

Date 30.06.2022

Instructions to the applicants

Qualifications and Experience for Non Teaching Posts

1) HR – Incharge:

Qualification and Experience: 1st Class in any Degree and MBA in HR with minimum 5 years of relevant experience.

Skills: Well versed with HR Practices such as (i) Recruitment and Selection process (ii) Bridging Management and employee relations by addressing grievances (iii) Training need analysis (iv) Implementing Performance Appraisal System (v) Nurturing positive working environment.

2) Assistant Programmer / Junior Programmer:

Qualification and Experience: 1st Class in B-Tech / MCA /MSc. (comp) with 8-10 years of experience in Programming, Computing and Systems Operations. Excellent Academic Record will be preferred.

Skills: Well versed with Programming and Software. Great insight on further developments, ability to learn and teach various programming languages, Skilled enough to understand the students requirements and guide them to make them learn and understand better. Ability to assess the need, analyze the situations and provide on time solution in the Computer Labs.

Certification: PHP / Java / Python / Database management etc

Good coding Skills

Problem solver

Decision making ability

3) Computer Operator:

1st or 2nd Class with PGDCA /Diploma in CSE/ BCA/ BSc Computers with 2 years of experience. Knowledge of typing is essential

Note:

Candidates are required to download the attached Application Form and submit the same along with all Certificate relating to Qualifications, experience and proof of salary drawn.

1) Incomplete and defective applications and applications received after the last date will not be accepted.

2) T.A and D.A will not be paid for the candidates to attend the interview.

3) The Advertised posts will be recruited depending upon the vacancy position/requirement in the departments which will be decided by the Management.

4) Selection process is completely under the Management discretion.

5) Last date for submission of filled in applications is **08.07.2022**

Disclaimer: The Management reserves the right to cancel or postpone the date of interview without giving any reasons. Any claims in this regard will not be entertained.

PRINCIPAL