



MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (Autonomous)

Dated: 12-10-2021

Minutes of the 1st Meeting of the "Internal Quality Assurance Cell" of MGIT for the Academic Year 2021-2022 held on 12.10.2021 at 2.30 PM in the conference hall at Mahatma Gandhi Institute of Technology (A), Gandipet, Hyderabad.

At the outset, Dr. P. Ram Kishore Kumar Reddy, IQAC coordinator welcomed the Chairman of the committee Prof. K. Jaya Sankar, Principal and all the other members present.

Following members were present for the meeting:

(i) Offline:

- 1) Dr. K. Jaya Sankar – Principal, MGIT & Chairman, IQAC
- 2) Dr. P. Ram Kishore Kumar Reddy – Coordinator, IQAC
- 3) Dr. S. P. Singh – Professor & Head, ECE
- 4) Dr. C. R. K. Reddy – Professor & Head, CSE.
- 5) Dr. M. Rama Bai – Professor, CSE & Coordinator – ETC
- 6) Dr. V. Venkata Ramayya – Assoc. Professor, Civil Engineering
- 7) Dr. M. V. Ramana Murthy – Professor & Head, M&H
- 8) Dr. M. Ravi Chander – Assoc. Professor & Head, P&C
- 9) Dr. M. Satyanarayana Reddy – Director, AES.
- 10) Dr. P. Naga Sekhar Reddy – Assoc. Professor, EEE & Deputy I/c – AES
- 11) Mr. G. Arun Kumar – Asst. Prof., EEE
- 12) Mrs. A.L. Prasuna – Asst. Prof., IT
- 13) Dr. R.V.S.M. Rama Krishna – Asst. Prof., MME
- 14) Dr. S. Madhava Reddy – Professor, MCT.
- 15) Mr. K. Srinivas – Accounts Officer, MGIT

(ii) Online:

- 1) Dr. A. Raghu Ram, Professor, EEE, JNTUH, Hyderabad.
- 2) Dr. P. Sree Hari Rao, Assoc. Professor, ECE, NIT Warangal.
- 3) Mr. G. Hanumanthu, Director- Engineering, Qualcomm, Hyderabad.

- Coordinator, IQAC briefed about the agenda points of the 1st meeting for the A.Y. 2021-2022 and requested the Chairman, IQAC to conduct the proceedings.
- The Chairman informed about the communication dated 07-09-2021 received from UGC with regard to conferment of Autonomous status to MGIT for a period of 10 years and the proceedings dated 14-09-2021 of the affiliating university i.e., JNTUH granting approval for the conferment of autonomous status to MGIT. The contributions made by all of those participated in the work related to achieving the autonomous status were placed on record.

[Handwritten signature]

[Handwritten signature]

Mahatma Gandhi Institute of Technology

Chaitanya Bharathi (PO), Kokapet (V), Gandipet (M),
Ranga Reddy District, Hyderabad - 500 075, Telangana, India

040-24193057/69/70

principal@mgit.ac.in www.mgit.ac.in



- Chairman Prof. K. Jaya Sankar & coordinator Prof. P. Ram Kishore Kumar Reddy of IQAC joined with other members present in the meeting to appreciate & place on record the good work done by the coordinator Prof. K. V. Ramana Reddy & members of the outgoing committee for the years 2019-2021.
- The following agenda points were discussed during the meeting and resolved to implement them.

| Sl. No. | Agenda point | Resolution |
|---------|---|---|
| 1 | To confirm the minutes of the last meeting held on 5 th March 2021 | Coordinator briefed about the minutes of 2nd meeting of IQAC for the A.Y.2020-2021 held on 5th March 2021 and took approval. |
| 2 | To review various activities conducted during even semester of A.Y. 2020-2021 | Chairman, IQAC reviewed various activities conducted during even semester of A.Y. 2020-2021. The following points were discussed: (i) Appraised all the members about the conduct of classes following SoPs circulated from time to time (ii) Timely submission of the academic records to JNTUH (iii) Coordinator to take the report of co-curricular & extra-curricular activities organized/participated from all the departments (iv) Successful completion of the International Conference ICASPACE 2021 organized by Dept. Of ECE during 29 – 31 July 2021. |
| 3 | To submit applications for Major & Minor research projects to get financial support from various funding agencies | Chairman, IQAC briefed about the importance of conducting research activities and its impact on NIRF rankings. Coordinator was asked to communicate to all the department that they must submit applications for Major & Minor research projects to get financial support from various Govt. Organizations & Industries. |
| 4 | To review the quality of research publications i.e., publications in peer reviewed, SCI, Scopus indexed journals | Based on the data submitted by the HoDs related to research publications, the Chairman, IQAC expressed displeasure since faculty members are resorting to publish their research work in paid journals. This practice must be stopped immediately. Coordinator, IQAC was asked to collect department wise list of research publications in peer reviewed, SCI, Scopus indexed journals only, for the year 2020-2021. |
| 5 | To review progress of work related to NBA – SAR | Chairman, IQAC informed the members that review meetings are conducted regularly to monitor the progress of work related to SAR preparation. |

P. Ram

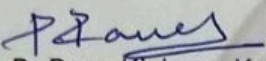
G

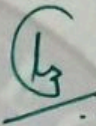
| | | |
|----|--|--|
| 6 | To discuss and balance teaching assignment work pertaining to the faculties of English, Mathematics, Physics, Chemistry, Basic Electrical Engineering & Engineering Graphics | Chairman, IQAC informed that there are 15 sections in the institute and therefore balancing teaching assignment work pertaining to the faculties of English, Mathematics, Physics, Chemistry, Basic Electrical Engineering & Engineering Graphics must be considered for effective utilization of the available resources. Followed by two to three brainstorming sessions, Director-AES suggested having two groups with one group having seven sections & the other having eight sections. |
| 7 | To discuss and finalize academic regulations MR – 21 for UG & PG programs | To curb the practice of copying assignments, majority members in the HoDs meeting opined to conduct quiz on assignment to assess the students. Based on these recommendations a sub-committee was constituted to prepare Academic Regulations and include this aspect and finalize MR-21 regulations. IQAC to consider the same and forward them to BoS & AC for ratification and final approval. |
| 8 | To discuss and finalize academic calendar for I – Semester of UG & PG programs for the A.Y. 2021-2022 | As already informed UGC has conferred autonomous status to our institute wef 2021-2022. Therefore, Director-AES prepared the academic calendar for I & II Semester classes of UG and PG programs for the A.Y. 2021-2022. IQAC to consider and forward the same to BoS & AC for ratification and final approval. |
| 9 | To discuss and prepare plans to conduct extension activities through NSS & UBA cells | Coordinator, IQAC was informed to the coordinator, Extra-curricular activities committee and finalize plans to conduct various activities through NSS & UBA cells. Chairman, IQAC informed that Dr. M. Ravi Chander received funding from AICTE under SPICES scheme. |
| 10 | To review Training & Placement cell activities | Chairman, IQAC briefed about the status of placements for the graduating batch of 2021 and expressed concern about good percentage of students not being able to get eligibility to appear for screening test conducted by companies visiting the campus. Some of the members opined that to facilitate in conducting awareness sessions & preplacement training there must be a CDC in place. Chairman IQAC accepted this suggestion and requested the members to approve. |

P. Jones

4

| | | |
|----|--|---|
| 11 | To sustain Industry Institute Interactions through membership & MoUs | Chairman, IQAC requested members present in the meeting to use their good offices to help in associating with more number of domain specific industries and work towards achieving MoUs to maximize internship opportunities to the students. |
| 12 | Any other item with the permission of the chair | With no other point being available for discussion, the coordinator, IQAC proposed the date for the next meeting and all the members unanimously agreed to meet during the second week of April 2022. The meeting concluded with formal vote of thanks by the coordinator. |


Dr. P. Ram Kishore Kumar Reddy
Coordinator, IQAC


Prof. K. Jaya Sankar
Chairman, IQAC & Principal

Coordinator
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Copy: **Gandipet, Hyderabad-500 075.**

Chairperson
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

1. All the members of the Committee
2. IQAC File