



MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (Autonomous)

Dated: 12-04-2022

Minutes of the 2nd Meeting of the "Internal Quality Assurance Cell" of MGIT for the Academic Year 2021-2022 held on 12.04.2022 at 2.30 P.M. in the conference hall at Mahatma Gandhi Institute of Technology (A), Gandipet, Hyderabad.

At the outset, Dr. P. Ram Kishore Kumar Reddy, coordinator, IQAC welcomed the Chairman of the committee Prof. K. Jaya Sankar, Principal and all the other members present.

Following members were present for the meeting:

(i) Offline:

- 1) Dr. K. Jaya Sankar – Principal, MGIT & Chairman, IQAC
- 2) Dr. P. Ram Kishore Kumar Reddy – Coordinator, IQAC
- 3) Dr. S. P. Singh – Professor & Head, ECE
- 4) Dr. C. R. K. Reddy – Professor & Head, CSE.
- 5) Dr. M. Rama Bai – Professor, CSE & Coordinator – ETC
- 6) Dr. V. Venkata Ramayya – Assoc. Professor, Civil Engineering
- 7) Dr. M. V. Ramana Murthy – Professor & Head, M&H
- 8) Dr. M. Ravi Chander – Assoc. Professor & Head, P&C
- 9) Dr. M. Satyanarayana Reddy – Director, AES.
- 10) Dr. P. Nagasekhar Reddy – Assoc. Professor, EEE & Deputy I/c – AES
- 11) Mr. G. Arun Kumar – Asst. Prof., EEE
- 12) Mrs. A.V.L. Prasuna – Asst. Prof., IT
- 13) Dr. R.V.S.M. Rama Krishna – Asst. Prof., MME
- 14) Dr. S. Madhava Reddy – Professor, MCT.

(ii) Online:

- 1) Dr. S. Suriya Prakash, Professor, Civil Engineering, IIT Hyderabad.
- 2) Dr. A. Raghu Ram, Professor, EEE, JNTUH, Hyderabad.
- 3) Dr. P. Sree Hari Rao, Assoc. Professor, ECE, NIT Warangal.
- 3) Mr. G. Hanumanthu, Director- Engineering, Qualcomm, Hyderabad.
 - Coordinator, IQAC briefed about the agenda points of the 2nd meeting for the A.Y. 2021-2022 and requested the Chairman, IQAC to conduct the proceedings.
 - The following agenda points were discussed during the meeting and resolved to implement them.

Sl. No.	Agenda point	Resolution
1	To confirm the minutes of the last meeting held on 12 th October 2021	Coordinator IQAC briefed about the minutes of 1st meeting of IQAC for the A.Y.2021-2022 held on 12th October 2021 and took approval.

Plaus

5

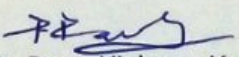
Mahatma Gandhi Institute of Technology

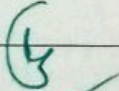
📍 Chaitanya Bharathi (PO), Kokapet (V), Gandipet (M),
Ranga Reddy District, Hyderabad - 500075, Telangana, India
☎ 040-24193057/69/70
✉ principal@mgit.ac.in 🌐 www.mgit.ac.in



Continuation Sheet

2	AQAR submission for the A.Y. 2020-2021	AQAR report was submitted for the A.Y.2020-2021 through NAAC portal. There were reviews in the submission process as the portal is dynamic. Coordinator responded to all the queries raised during th submission phase and therefore AQAR report has been accepted on 07-04-2022 for the year 2020-2021.
3	To conduct NAAC student satisfaction survey	Coordinator appraised about NAAC student satisfaction survey and requested all the concerned to be ready to conduct survey as and when the mail information is received from NAAC.
4	To approve the formats & collect the feedback from all the stake holders	Members perused the feedback formats and approved them to collect feedback from all the stake holders.
5	To outline curriculum planning by organizing curriculum design workshops for the A.Y. 2022-2023	Members suggested Academic Audit Cell & Chairpersons of BoS to submit curriculum planning by organizing course design workshops for the A.Y. 2022-2023.
6	To plan & organize (i) National/International conferences (ii) National level seminars/workshops (iii) FDPs in emerging technological areas	Members suggested Academic Audit Cell to finalize plans submitted by HoDs to organize various academic activities.
7	To discuss and adopt the proforma related to Academic Audit for faculty members	Members perused various proformas related to Academic Audit for faculty members and approved them with minor changes and the same being informed to coordinator Academic Audit Cell.
8	Any other item with the permission of the chair	Members suggested Academic Audit cell to submit (i)ATR pertaining to Academic Audit for Odd semester (ii) ATR pertaining to Academic Audit of mid-term examination question papers (iii) Result analysis pertaining to odd semester of AY 2021-2022. IQAC resolved to initiate the process of implementation of various academic activities as a part of UGC quality mandate. With no other point being available for discussion, the coordinator, IQAC proposed the date for the next meeting and all the members unanimously agreed to meet during the third week of June 2022. The meeting concluded with formal vote of thanks by the coordinator.


Dr. P. Ram Kishore Kumar Reddy
Coordinator, IQAC


Prof. K. Jaya Sankar
Chairman, IQAC & Principal

Copy:

Coordinator
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Chairperson
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

