

**MAHATMA GANDHI INSTITUTE OF TECHNOLOGY**  
**Training & Placement Cell**

06.09.2022

Note submitted to the Principal:

**Sub:** Request to arrange for providing **A-Block auditorium, CBSH, along with D - Block Labs – D-001, D-001B, D-002, D-110, D-203, D-204 and D-302** on **07-09-2022** - Reg.

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**M/s.Ctrl-S** campus drive is scheduled on 07<sup>th</sup> September, 2022 from 9.15am onwards for Final Year B.Tech students. In this connection, it is requested to arrange and permit to use **A-Block auditorium, CBSH** along with **D - Block Labs – D-001, D-001B, D-002, D-110, D-203, D-204 and D-302** with the following facilities:

1. LCD
2. PA System
3. Technical Assistance
4. Uninterrupted Power Supply

*06.09.2022*  
**Dr. K. Vamshi Krishna Varma**  
 Head – Training & Placements

*6/9/22*  
**PRINCIPAL**

List of Employees- System Engineer/Programmer/Computer Operator Designated:

1. Mr. P. B. Satya Dev - with information to configure systems as per the company requirements with the support of following technical staff and coordinate with TPC.
2. Ms. B. Naveena Devi, IT – (D-302)
3. Mr. L. Venkanna, CSE- (D-001)
4. Mr. L. V .Chary, IT – (D-204)
5. Mr. A. Ravindranath, CSE – (D-002)
6. Ms. K. Sujana, CSE – (D-203)
7. Mr. M. Srikanth, CSE – (D-001B)
8. Mr. N. Narsinga Rao, CSE – (D-110)

**NOTE:** Staff, who are unable to report, are informed to make alternative arrangements and inform the Training & Placement Officer.

To

**Civil, EEE, MECH/MCT, ECE, CSE & IT HoD's** – For information and with a request to arrange and allocate Labs and staff as per the note raised.

Department	CIVIL	EEE	MECH/ MCT	ECE	CSE	IT	PA System	Electrical	Maintenance
HOD	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>			
ATPO/FTPO									<i>[Signature]</i>