



MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)

Dated: 30-12-2022

Minutes of the 4th meeting of the "Internal Quality Assurance Cell" of MGIT for the Year 2022 held on 30.12.2022 at 11.00 A.M. in the Conference Hall at Mahatma Gandhi Institute of Technology (Autonomous), Gandipet, Hyderabad.

At the outset, Dr. P. Ram Kishore Kumar Reddy, IQAC coordinator welcomed the Chairperson & Principal Dr.G.ChandraMohan Reddy and the Members of the IQAC committee.

Following members were present for the meeting:

(i) Offline:

- 1) Dr. G. ChandraMohan Reddy – Principal, MGIT & Chairperson, IQAC
- 2) Dr. K. Sudhakar Reddy – Vice Principal, MGIT
- 3) Dr. D. Venkat Reddy – Professor, ECE & Director - Student Welfare
- 4) Dr. K. Ankamma Rao, Professor, MCT & Director of Academics & Examinations Section
- 5) Dr. P. Ram Kishore Kumar Reddy – Professor & Head, EEE, Coordinator, IQAC
- 6) Dr. V. Venkata Ramayya – Associate Professor, Civil Engineering
- 7) Dr. M. Ravi Chander – Associate Professor & Head, P&C, Dy. Director – Public Relations
- 8) Dr. M. Vijayalakshmi – Assistant Professor, MME
- 9) Mr. G. Arun Kumar – Assistant Professor, EEE

(ii) Online:

- 1) Mr. Pramod Sam Rachapudy, Delivery Manager, TCS
- 2) Mr. M. Kiran Kumar, Manager, LTI Mindtree
- 3) Mr. K. Naresh Kumar, Scientist F, Vikram Sarabhai Space Centre, ISRO

- Coordinator, IQAC briefed the agenda points of the 4th meeting for the year 2022 and requested the Chairman, IQAC to conduct the proceedings.
- The following agenda points were discussed during the meeting and resolved to implement them, as shown here under

S. No.	Agenda point	Resolution
1	To welcome the reconstituted IQAC members	Chairperson IQAC have welcomed the members of the reconstituted IQAC committee

Mahatma Gandhi Institute of Technology (Autonomous)

Chaitanya Bharathi (PO), Kokapet (V), Gandipet (M),
Ranga Reddy District, Hyderabad - 500 075, Telangana, India

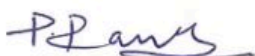
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2	a) Confirmation of the minutes of the meeting held on 29.10.2022	Chairperson IQAC briefed the minutes of 3 rd meeting of IQAC for the year 2022 held on 29 th October 2022. Since there were no further suggestions received on the minutes circulated, the minutes are confirmed.
	b) Action taken report for the minutes of 3 rd meeting held on on 29 th October 2022	Coordinator IQAC presented about the action taken report on the minutes of 3 rd meeting held on on 29 th October 2022. The members have suggested to submit the AQAR 2021-22 by 3 rd week of January' 2023 based on the circular dated 22.12.2022 given in NAAC portal.
3	Conduction of training program on Outcome Based Education (OBE)	Members of the committee have directed the departments to conduct the training program on Outcome Based Education during A.Y. 2022-23 and the report needs to be submitted to Chairperson IQAC.
4	Outcome Based Education (OBE) softwares	Chairperson IQAC have directed the Vice Principal, Director - Academics and IQAC - Coordinator to coordinate and submit the proposals pertaining to the procurement of OBE softwares.
5	To enhance the Industry-Institute Interaction through MoUs	The members have directed the departments to submit the quarterly report to Chairperson IQAC on the activities conducted under MoUs every quarter for submitting to IQAC for review.
6	To Enhance the Innovative Teaching and Learning practices adopted by the institution through ICT	The members have suggested the departments to tie-up with E&ICT academy of distinguished organizations to enhance Innovative Teaching-Learning practices and also to imbibe the employability skills among the students
7	To enhance the student's Professional Society Memberships	The members have suggested the departments to initiate the steps to open IEI Student Chapter and also to submit the report to Chairperson IQAC quarterly on the activities conducted under Professional Society Memberships.
8	Action plan to increase the employability opportunities for UG and PG students	The members have decided and directed Training and Placement Officer, Director – CDC to initiate and submit the action plan for enhancing employability opportunities for UG and PG students. The tentative action plan may include the following activities: Under Graduate students: 1st year: English language communication skills 2 nd year : Aptitude, Analytic Ability, Reasoning and problem solving 3rd year: One or two programming languages (python, c, c++ ,one front end language along with oops concept) CRT Activities(Resume preparation ,Mock interviews ,Group Discussion classes)

		Post Graduate students: Continuation Sheet From 1st year onwards the above said activities to be organized
9	Enhancing the Student's Major Projects on Multi-Disciplinary areas with an emphasis on Innovative Model Development, Paper Publications & Patents	The members have suggested to EDC Coordinator, IIPC Coordinator to peruse top 5 projects of each department for further assessment for prospective Innovative Model Development and Paper Publications
10	Any other item with the permission of the chair	The Chairperson IQAC proposed the date for the 1st meeting of IQAC for the year 2023 and all the members unanimously agreed to meet during the 3 rd week of March 2023. The date of meeting and agenda will be sent 15 days before the exact date of meeting. The meeting concluded with a formal Vote of Thanks by the coordinator, IQAC.


Dr. P. Ram Kishore Kumar Reddy
Coordinator, IQAC


30/12/2022
Dr. G. Chandra Mohan Reddy
Chairperson, IQAC & Principal

Coordinator
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Chairperson
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Copy:

1. All the members of the Committee
2. IQAC File