MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (Autonomous)
Kokapet (Village), Gandipet (Mandal), Hyderabad 500 075

EXAMINATIONS CELL (CONFIDENTIAL)

No. 72/ECC/MGIT/2023

Date: 20.12.2023

CIRCULAR

Sub: Information regarding B.Tech. / M.Tech. Recounting /Revaluation (RC/RV) fee payment for interested students - regarding.

All the students who have appeared for the following Examinations:

S.No.	Regulation	Program	Semester	Month & Year	Regular/Suppl.
1	MR-21	B.Tech.	IV	August/September 2023	Regular
2		B.Tech.	III		Supplementary
3		B.Tech.	II		Supplementary
4		B.Tech.	I		Supplementary
5		M.Tech.	IV		Regular
6		M.Tech.	III		Supplementary
7		M.Tech.	II		Supplementary
8		M.Tech.	I		Supplementary
9	MR-22	B.Tech.	II		Regular
10		B.Tech.	I		Supplementary
11		M.Tech./Ph.D.	II		Regular
12		M.Tech.	I		Supplementary

are hereby informed to note that the results are declared by MGIT(A) on 20.12.2023. The last date for applying for Recounting /Revaluation (RC / RV) for the above mentioned results is **27.12.2023**.

All the interested students are hereby informed to download RC / RV application form and submit the filled in RC / RV application form enclosed with the result sheet and fee payment receipt in the **Academic & Examinations Section (AES)** on or before **27.12.2023**.

NOTE: Students should submit the filled in RC / RV application form and payment receipt in the AES counter on the same day of payment of fee, without fail.

Fee particulars:
1. Recounting (RC) fee: Rs.100/- per course
2. Revaluation (RV) fee: Rs.1,000/- per course

The payment of RC/RV fee from any bank shall be through NET banking NEFT only.
a. Account Number: MCOE followed by Roll number (Example: MCOE1234567890)
b. Account Name   :   MGIT COE Section
c. Type of Account :   Savings Account
d. Branch Name   :   CMS Mumbai/CMS New Delhi (Not Mandatory)
e. IFSC code   : ICIC0000104

The students are advised to follow the enclosed instructions for online mode of payment of Recounting / Revaluation Fee.

Controller of Examinations   Vice-Principal   Principal

Copy to:
1. Vice-Principal for information.
2. Director, AES for information and necessary action.
3. All the HoDs, with a request to circulate among the concerned B.Tech. / M.Tech. students.
4. Accounts Officer for information and necessary action.
5. PA to Principal for information.
6. Web team for uploading the circular to the College website.

CE	EEE	ME & MCT	ECE	CSE

IT	MME	CSE ET	M&H	P&C

MAHATMA GANDHI INSTITUTE OF TECHONOLOGY
(AUTONOMOUS)
Kokapet (V), Gandipet (M), Hyderabad-500 075, Telangana

APPLICATION FOR RECOUNTING / REVALUATION OF EXTERNAL MARKS IN THEORY COURSE(S)

Name of the Student: …………………………………………………………..………..

Hall Ticket No. :

Regulation*: | MR-21 | / | MR-22 | *(Strike off whichever is not applicable)

Name of the Examination*: B.Tech. / M.Tech.;

Semester: …………………; Regular / Supplementary;

Month & Year of Examination: …………………………………………………………….

Recounting / Revaluation of external marks in the following theory course(s) is / are requested.

S.No.	Course Code	Course Title	Put a (√) mark in the appropriate column		Fee* Paid (₹)
			Recounting	**Revaluation**	
1					
2					
3					
4					
5					
6					
				Total	

Transaction Id   :……………………………………………

Date of Payment   :……………………………………….…

Student Mobile No. :........……………………………….............

* Fee for Recounting: **₹ 100 per course;** Fee for Revaluation: **₹ 1000 per course.**

* Revaluation of a course includes recounting.

Signature of the Student

Enclosures:
1. Photocopy of downloaded Result Sheet.
2. Fee Payment Receipt

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Instructions for Online mode of Payment of Examination Registration Fee

The students are advised to pay the examination fee through virtual mode using the details given below:

Beneficiary Account Name	Beneficiary/ Student Account Number (student specific)	IFS Code
MGIT COE Section	MCOE followed by HALL TICKET NUMBER(without space and without hyphen)	ICIC0000104 (CMS Mumbai (or) CMS New Delhi)

I. Online Transfer Mode:

Payment of examination fee from any bank shall be through Net Banking **NEFT only involving** the following steps: **(UPI/IMPS will not work)**

i. Login into Internet banking

ii. Go to the Make payment mode (Banks require you to register the Beneficiary details for one time – please complete the process before effecting the payment).

iii. To add beneficiary:

  a) Select manage payee

  b) Add other Bank payee (**Note: Do not select ICICI Bank payee even if you are a ICICI bank user**)

  c) Mention the Bank name as **ICICI Bank Ltd.**

  d) Branch name (Not Mandatory): **CMS Mumbai (or) CMS New Delhi**

  e) Enter Beneficiary Account Name: **MGIT COE Section**

  f) Enter Beneficiary / Student Account Number: **MCOE** followed by HALL TICKET NUMBER (without space and without hyphen)

  For example,
    If your Hall Ticket Number is **1234567890**, your Beneficiary / Student Account Number will be **MCOE1234567890**

  g) Confirm Payee Account Number (Beneficiary / Student Account Number)

iv. Enter IFS code ICIC0000104 (Note: The account name that will appear will be ICICI Bank, **CMS Mumbai or CMS New Delhi** as it is a Centralized Payment Solution)

v. Click on next page

vi. Confirm payee (Beneficiary / Student Account Number) details and you will be receiving a URN number to your registered mobile. Enter the URN number and submit. Then Payee (Beneficiary / Student Account Number) will be added successfully.

vii. Transfer the amount after 30 minutes to the added payee by **NEFT only**

II. Walk-in Mode:

1. Walk in to Bank where you have an account
2. Request for a NEFT form
3. Mention the Bank Name as ICICI Bank Ltd.
4. Mention the **Beneficiary Account Name** as "**MGIT COE Section**"
5. Mention Type of Account as " **Savings Account**"
6. Mention branch name as "**CMS Mumbai (or) CMS New Delhi**"
7. Mention IFS code : **ICIC0000104**
8. Mention Beneficiary / Student Account Number: **MCOE** followed by HALL TICKET NUMBER (without space and without hyphen)

For example,
  If your Hall Ticket Number is **1234567890**, your Beneficiary /Student Account Number will be **MCOE1234567890**

9. Fill the amount to be paid / transferred.
10. Hand over the signed forms to the Bank official to initiate the payment.

Controller of Examinations

Principal