MGIT/IQAC Meeting/2023

The Action Taken Report (ATR) for the Minutes of the Meeting of IQAC for the year 2023 held on 11.07.2023 at MGIT, Hyderabad is as follows:

S. No.	Resolution taken during the meeting	Action taken corresponding to the resolution
1	Submission of IIQA for 2 nd Cycle of NAAC – Nomination of 2 Faculty from each Department other than IQAC member for NAAC 2 nd Cycle SSR preparation.	The IQAC committee discussed and approved the nomination of 2 faculty members from each department (excluding IQAC members) for the NAAC 2nd Cycle SSR preparation. The nominated faculty members have been informed of their roles and responsibilities in this process.
2	Conduct of Course Level Academic Audit 2 for MR-22 (I-Semester) and MR-21 (III Semester) - Tentative Dates to be finalized.	The committee reviewed the proposed tentative dates for Course Level Academic Audit 2 for MR-22 (I-Semester) and MR-21 (III Semester). After discussions and consultations with relevant departments, the final audit dates have been scheduled and communicated to the concerned faculty and departments.
3	Review of Activity Calendar proposed by Departments for AY 2023-24.	The activity calendars proposed by various departments for the Academic Year 2023-24 were thoroughly reviewed by the IQAC committee. Feedback and suggestions were provided, and the revised calendars were finalized for implementation.
4	To promote the activities of Professional and Research & Development.	seminars, and encouraging faculty to participate in research projects. An action plan has been formulated and will be implemented in the coming months.
5	To continue Industry-Institute collaboration through MoUs and memberships with public and private institutions to explore faculty and student knowledge.	The existing Industry-Institute collaborations were reviewed, and efforts to strengthen these partnerships and explore new ones were discussed. The committee will actively pursue opportunities for collaboration with public and private institutions to enhance faculty and student knowledge.
6	Strengthening of students clubs and the preparation of Academic Calendar	Plans for strengthening student clubs and preparing an Academic Calendar for organizing



Dated: 13.07.2023

	to organize Technical and Cultural events.	Technical and Cultural events were discussed. The necessary steps to revitalize and support student clubs were outlined, and the process of creating the Academic Calendar has commenced.
7	Organizing Alumni Meet and Greet in August 2023 for MGIT alumni, aimed at reconnecting with former students, fostering alumni engagement, and exploring opportunities for collaboration and support.	The committee has initiated preparations for the Alumni Meet and Greet scheduled for August 2023. The event planning team has been formed, and efforts are underway to contact and engage alumni, finalize event logistics, and ensure a successful reunion.
8	Planning and preparation for an Orientation Day for Freshers in September 2023, after the completion of the EAMCET admission process, to welcome and acclimate new students to MGIT, introduce them to campus life, and provide essential information about academic programs and campus resources.	Detailed plans for the Freshers' Orientation Day in September 2023 have been developed. The orientation program outline, schedule, and resources needed have been identified. The organizing committee is actively working on making this event informative and engaging for new students.

These actions have been implemented with the dedication to enhance the institution's quality and foster a conducive learning environment. Regular reviews and updates on the progress of these actions will be carried out in subsequent IQAC meetings to ensure continuous improvement and alignment with the institution's quality enhancement goals.

Dr. P. Ram Kishore Kumar Reddy,

Coordinator, IQAC

Coordinator

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1. All the Members

Gandipet, Hyderabad-500 075.

2. IQAC File.

Dr. G. ChandraMohan Reddy, Chairman, IQAC & Principal

Chairperson
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.



MOTIVATE 26 INNOVATE 26 EMPOWER YEARS

Action Taken Report

MGIT/IQAC Meeting/2023

Dated: 15-05-2023

SI.	Agenda points	Action Taken
No.	Agenda points	Action ranch
1	To review the NAAC AQAR	The Coordinator IQAC have appraised the AQAR
0	2021-22 Report.	review report for the AY 2021-22 based on the
		Overall comments recieved to the members of
	. 100 V	IQAC.
		It also has been instructed HoDs, Directors and
1977		IQAC members to address regarding the overall
		Comments for further improvement.
2	To submit Institutional	The process of compiling the data for IIQA is
	Information for Quality	already initiated and will be postively submitted by
	Assessment (IIQA) for 2 nd	30.6.2023.
	cycle of NAAC.	However in connection to submission of AQAR for
40		the AY 2022-23, It has been informed to all HoDs
		regarding submission process of AQAR for the AY
	I :::	2022-23 and also informed that compling the AQAR
		data should be completed well ahead of the
261		schedule.
3	To discuss the status of	Coordinator IQAC have requested HoDs of various
	Internal Academic Audit.	Departments to submit the remarks provided by
		Audit Committee members on or before 30.06.2023.
4	To discuss about the Research	To continue the activities released by Research &
	Calendar proposed by	Development Committee as per the given calendar.
2	Research and Development	
X	Committee.	

5	To discuss the steps towards	The Industry Institute Summit was conducted on
	Industry-Institute Interaction	5th June 2023. Entreprenuers of various industries
	through Training and	have participated and promised to provide the
	Placement Cell.	oppurtunites related to Internships, Projects works,
		Employbility opportunities and exploring the
	,	execution of collaborative projects with various
		Departments.
6	To promote continuous	Various Departments have conducted several
	academic, research and	seminars, guest lectures and industrial visits as part
	professional development	of promotion of continous academics for students.
- 34	activities.	Further, the faculty have also participated and
		organized various research actitvites, training
	72	programs and published research papers in various
		journals to enhance their research capabilities.

Dr. P.Ram Kishore Kumar Reddy, Coordinator, IQAC

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Coordinator

Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Dr. G.ChandraMohan Reddy, Chairman, IQAC & Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Dated: 15-02-2023

The following are the achievements/outcomes with reference to the resolutions taken during IQAC meetings held between June'2021 to August'2022.

S. No.	Plan of action	Achievements/Outcomes
1	The institution submitted the application for UGC autonomous status	UGC competent authority conferred autonomous status to MGIT affiliated to JNTUH on 01-09-2021 for a period of Ten(10) years from the session 2021-22 to 2030-31
2	Faculty are encouraged to publish their innovative research work in Peer reviewed, SCI /Scopus Indexed journals for the betterment of institute/staff	The faculty published around 230 papers in reputed journals for the assessment period and some of them carried out for the research work
3	To provide more infrastructural facilities for students	Laboratory facilities are developed for the students for the newly added courses in AY 2020-21
4	The feedback on curriculum to be collect from the various stakeholders students, employers, teaching staff, parents, and Alumni of the institute	The transparency in feedback collection is maintained and measures also taken to improve the quality of teaching time to time. Review on curriculum is place during BoS meeting
5	To organize the departmental level students interactions with alumni members on various technologies to fill the knowledge gap between the institute and industry	MGIT Alumni Association is a registered society with 3000 members. The institute has strong bond with the alumni members to share their experiences with the students
	To maintain eco-friendly and pollution free campus through the best practices by N.S.S., N.C.C	The best practices like plantation, plastic eradication are followed by the students and staff, and organized several community service based activities by NSS unit of the Institute



PRINCIPAL



INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

MGIT/IQAC /1st meeting/AY 2021-22/ATR

Dated: 04-04-2022

The Action Taken Report (ATR) for the Minutes of the Meeting of IQAC for the academic year 2021-22 held on 12.10.2021 at MGIT, Hyderabad is as follows:

S.No.	Resolution taken during the meeting	Action taken corresponding to the resolution
1	Chairman, IQAC reviewed various activities conducted during even semester of A.Y. 2020-2021. The following points were discussed: (i) Appraised all the members about the conduct of classes following SoPs circulated from time to time (ii) Timely submission of the academic records to JNTUH (iii) Coordinator to take the report of co-curricular extra-curricular activities organized/participated from all the departments (iv) Successful completion of the International Conference ICASPACE 2021 organized by Dept. Of ECE during 29 - 31 July 2021.	 i. The Chairman, IQAC appraised all members about the various activities conducted during the even semester of the academic year 2020-2021. ii. The implementation of Standard Operating Procedures (SoPs) in view of COVID 19 pandemic for conducting classes was communicated and followed in adherence to the guidelines provided by the Govt. of Telangana. iii. Timely submission of academic records to JNTUH was ensured to maintain compliance. iv. Co-curricular and extra-curricular activities organized and participated in by various departments were compiled and reported. v. Successful completion of the International Conference ICASPACE 2021 organized by the Department of ECE was celebrated and acknowledged.
2	Chairman, IQAC briefed about the importance of conducting research activities and its impact on NIRF rankings. Coordinator was asked to communicate to the entire department	 The importance of conducting research activities and its influence on NIRF rankings was emphasized by the Chairman, IQAC. The Coordinator was tasked with

	Major & Minor research projects to get financial support from various Govt. Organizations & Industries.	submitting applications for Major & Minor research projects to avail financial support from Government Organizations and Industries. iii. This effort is aimed at fostering a research-oriented environment and contributing to the institution's overall quality enhancement.
3	Based on the data submitted by the HoDs related to research publications, the Chairman, IQAC expressed displeasure since faculty members are resorting to publish their research work in paid journals. This practice must be stopped immediately. Coordinator, IQAC was asked to collect department wise list of research publications in peer reviewed, SCI, Scopus indexed journals only, for the year 2020-2021.	 i. The data submitted by the Heads of Departments (HoDs) related to research publications was assessed. ii. The Chairman, IQAC expressed concerns regarding faculty members publishing in paid journals and emphasized the need to cease this practice. iii. The Coordinator, IQAC was assigned the responsibility of collecting a department-wise list of research publications in peer-reviewed, SCI, and Scopus indexed journals exclusively for the year 2020-2021.
4	Chairman IQAC informed the members that review meetings are conducted regularly to monitor the progress of work related to SAR preparation.	Regular review meetings were conducted to oversee the progress of tasks related to the preparation of the Self-Assessment Report (SAR).
5	Chairman, IQAC informed that there are 15 sections in the institute and therefore balancing teaching assignment work pertaining to the faculties of English, Mathematics, Physics, Chemistry, Basic Electrical Engineering & Engineering Graphics must be considered for effective utilization of the available resources. Followed by two to three brainstorming sessions, Director-AES suggested having two groups with one group having seven sections &. the other having eight sections.	 i. A balanced approach to teaching assignments was advocated to ensure effective utilization of available resources across various sections and subjects. ii. Based on discussions and brainstorming sessions, a plan was developed to distribute teaching assignments among faculty members to optimize teaching efficiency.
6	To curb the practice of copying assignments, the majority members in the HoDs meeting opined to conduct	i. To address the issue of copied assignments, a consensus was reached among the majority of HoDs to

8	quiz on assignments to assess the students. Based on these recommendations a subcommittee was formed to prepare Academic Regulations and include this aspect and finalize MR-21 regulations. IQAC to consider the same and forward them to BoS & AC for ratification and final approval.	ii.	implement quizzes as a means of assessing assignments. A subcommittee was formed to formulate Academic Regulations incorporating this approach for assignment assessment, which was subsequently forwarded for ratification and final approval.
7	As already informed UGC has conferred autonomous status to our institute w.e.f. 2021-2022. Therefore, Director-AES prepared the academic calendar for I & II Semester classes of UG and PG programs for the A.Y. 2021-2022. IQAC to consider and forward the same to BoS & AC for ratification and final approval.	i. ii.	Given the autonomous status conferred by UGC, an academic calendar for the I & II Semesters of UG and PG programs for the academic year 2021-2022 was prepared by the Director-AES. The IQAC considered and forwarded the academic calendar to the Board of Studies (BoS) & Academic Council (AC) for ratification and final approval.
8	Coordinator, IQAC was informed to the coordinator, Extra-curricular activities committee and finalizes plans to conduct various activities through NSS & UBA cells. Chairman, IQAC informed that Dr. M. Ravi Chander received funding from AICTE under SPICES scheme.	i. II.	The Coordinator, IQAC initiated coordination of extracurricular activities through the Extra-curricular Activities Committee and formulated plans for these activities via NSS & UBA cells. Funding received by Dr. M. Ravi Chander under the AICTE SPICES scheme was acknowledged and utilized for extracurricular initiatives.
9	Chairman, IQAC briefed about the status of placements for the graduating batch of 2021 and expressed concern about good percentage of students not being able to get eligibility to appear for screening test conducted by companies visiting the campus. Some of the members opined that to facilitate conducting awareness sessions & preplacement training there must be a CDC in place. Chairman IQAC accepted this suggestion and requested the members to approve.	i, ii.	The Chairman, IQAC briefed about the status of placements for the graduating batch of 2021 and expressed concern about students not meeting eligibility for screening tests conducted by visiting companies. A proposal was put forth to establish a Career Development Cell (CDC) to facilitate awareness sessions and preplacement training, aimed at enhancing students' placement prospects.
10	Chairman, IQAC requested members present in the meeting to use their	i.	Members were encouraged to leverage their connections and affiliations to

good offices to help in associating with more number of domain specific industries and work towards achieving MoUs to maximize internship opportunities to the students.

collaborate with domain-specific industries and establish Memoranda of Understanding (MoUs) to expand internship opportunities for students.

ii. This initiative was aimed at providing practical exposure and enhancing students' industry readiness.

These actions have been implemented with the dedication to enhance the institution's quality and foster a conducive learning environment. Regular reviews and updates on the progress of these actions will be carried out in subsequent IQAC meetings to ensure continuous improvement and alignment with the institution's quality enhancement goals.

Coordinator, IQAC

Coordinator
mal Quality Assurance Cell (IQAC)
stma Gandhi Institute of Technology
andipet, Hyderabad-500 075.

Copy To:

1. All the Members.

2. IQAC File.

Chairman, IQAC & Principal

Principal MGIT HYD-75



MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

Kokapet(V), Gandipet(M), Hyderabad – 500075

Dated: 03-03-2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

MGIT/IQAC Meeting/AY 2020-21/ATR

The Action Taken Report (ATR) for the Minutes of the Meeting of IQAC for the academic year 2020-21 held on 06.10.2020 at MGIT, Hyderabad is as follows:

S.No.	Resolution taken during the meeting	Action taken corresponding to the resolution
1	The members were appraised about the submission of the proposal of MGIT for the grant of fresh autonomous status for onward transmission to UGC for its consideration. Further, JNTUH authorities have forwarded proposal to UGC on 18th September 2020.	 i. The members were duly informed about the submission of the proposal of MGIT for the grant of fresh autonomous status. ii. The proposal was successfully forwarded to the University Grants Commission (UGC) on 18th September 2020, by the Joint Technical University Hyderabad (JNTUH) authorities. iii. Continuous monitoring of the proposal's progress and follow-up with UGC have been carried out to ensure timely consideration and response.
2	As part of Autonomy, steps to constitute various statutory and non-statutory committees need to be initiated.	 i. Steps have been taken to initiate the constitution of various statutory and non-statutory committees, in line with the autonomy framework. ii. Committees have been formed to oversee crucial functions such as curriculum design, assessment and examination, student grievances, and quality assurance. iii. Regular meetings and communication channels have been established to ensure effective functioning of these committees.
3	It is resolved to organize Conferences/Seminars/Sympoaia/FDPs in ONLINE Mode in thrust areas of research to create a platfom for exchange of knowledge by inviting	i. The resolution to organize Conferences, Seminars, Symposiums, and Faculty Development Programs (FDPs) in an online mode has been successfully implemented.

	experts from Academia and Industry.	ii, iii.	Efforts have been made to identify thrust areas of research and invite experts from both academia and industry to share their knowledge through virtual platforms. Online events have been organized to facilitate the exchange of ideas, research findings, and best practices among participants.
4	It is resolved to encourage the faculty and students to register for NPTEL, MOOCs and other online courses in order to enable them to expand their domain knowledge	i. ii.	Faculty and students have been actively encouraged to register for NPTEL, Massive Open Online Courses (MOOCs), and other relevant online courses to expand their domain knowledge. Awareness campaigns and informational sessions have been conducted to highlight the benefits of online courses and how they contribute to skill enhancement and professional development. The progress of faculty and students participating in these courses is being tracked, and the institution is providing necessary support for successful completion.

These actions have been executed with the aim of elevating the institution's quality standards and promoting a culture of continuous improvement. Subsequent IQAC meetings will be utilized to review the progress of these actions and make necessary adjustments to ensure alignment with the institution's quality enhancement goals.

Coordinator, IQAC

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Copy To:

1. All the Members.

2. IQAC File.

Chairman, IQAC & Principal



MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

Kokapet(V), Gandipet(M), Hyderabad – 500075

Dated: 05-03-2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

MGIT/IQAC Meeting/AY 2019-20/ATR

The Action Taken Report (ATR) for the Minutes of the Meeting of IQAC for the academic year 2019-20 held on 15.11.2019 at MGIT, Hyderabad is as follows:

S.No	Resolution taken during the meeting	Action taken corresponding to the resolution
s I	With a view to strengthen the research activity of the institution and to promote quality research, Director, Research and Development (R & D) is to be recruited.	 i. The resolution to enhance the institution's research endeavors and foster quality research has been successfully addressed. ii. The recruitment process for the Director of Research and Development (R & D) has been initiated. iii. The selection committee, composed of experienced academicians and administrators, was constituted to ensure a fair and transparent recruitment process. iv. The newly appointed Director of R & D has assumed responsibilities, overseeing research initiatives, promoting collaborations, and facilitating the dissemination of research outcomes.
. 2	Implementation of innovative teaching-learning methods.	 i. The institution has embarked on a journey to implement innovative teaching-learning methods to enhance student engagement and learning outcomes. ii. Faculty members have been encouraged to explore and integrate innovative pedagogical techniques, such as flipped classrooms, case-based learning, and technology-enhanced teaching. iii. Workshops and training sessions have been conducted to familiarize faculty with various innovative methods and their effective integration into the

		curriculum.
3	To lay emphasis on industry-oriented projects during the 2nd Semester of B. Tech final year.	 i. To bridge the gap between academia and industry, a special emphasis on industry-oriented projects during the 2nd Semester of B. Tech final year has been implemented. ii. Collaboration with local industries and organizations has been established to provide students with real-world projects. iii. Faculty mentors guide students through these projects, ensuring practical relevance and application of theoretical concepts.
4	A new faculty appraisal system is to be implemented to ensure contribution of faculty to institute through quality deliverance in teaching and research.	 i. A new faculty appraisal system has been developed and implemented to ensure the faculty's contribution to the institute through quality teaching and research. ii. The new appraisal system includes metrics to evaluate teaching effectiveness, research output, and participation in institutional development. iii. Regular performance assessments are conducted, providing constructive feedback to faculty members to foster professional growth.

These actions have been carried out with the commitment to elevating the institution's quality standards and educational excellence. The progress of these actions will be monitored and evaluated through subsequent IQAC meetings, ensuring continuous improvement and alignment with the institution's quality enhancement objectives.

Coordinator, IQAC
Coordinator
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Copy To:

1. All the Members.

2. IQAC File.





MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

Kokapet(V), Gandipet(M), Hyderabad – 500075

Dated: 25-06-2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

MGIT/IQAC Meeting/ AY 2018-19/ATR

The Action Taken Report (ATR) for the Minutes of the Meeting of IQAC for the academic year 2018-19 held on 16.3.2019 at 11.30 AM in the conference Hall at MGIT, Hyderabad is as follows:

S.No	Resolution taken during the meeting	Action taken corresponding to the resolution
1	Academic & Administrative Audit of the Institution is proposed to be strengthened to monitor students' attendance and academic performance in University Examinations. To this effect, the Director, Academic & Examination Section has been recruited to monitor this activity.	 i. The proposal to fortify the Academic & Administrative Audit of the institution has been effectively implemented. ii. A Director for the Academic & Examination Section has been recruited to oversee and enhance the monitoring of students' attendance and academic performance in University Examinations. iii. The new director has assumed responsibilities, establishing streamlined procedures for data collection, analysis, and reporting of Academic & Administrative Audit.
2	Classification of learning levels as per Blooms Taxonomy action verbs is to be initiated by way of drafting Course outcomes of all UG programmes and for the internal examination question papers.	 i. The initiative to classify learning levels using Bloom's Taxonomy action verbs has been implemented. ii. Course outcomes for all undergraduate (UG) programs have been meticulously drafted, incorporating appropriate Bloom's Taxonomy action verbs to delineate desired learning levels. iii. Internal examination question papers have been prepared using Bloom's Taxonomy action verbs, aligning them with the specified learning outcomes to encourage a holistic approach to assessment.
3	In order to ensure continuous upgradation of domain knowledge, faculty were encouraged to register for SWAYAM NPTEL courses in the field of their interest.	i. To ensure continuous enhancement of domain knowledge, faculty members have been actively encouraged to register for SWAYAM NPTEL courses in their respective fields of interest.

		ii.	Faculty participation in SWAYAM NPTEL courses has been monitored, and the administration has provided necessary support, including access to
2		iii.	resources and study materials and reimbursement of registration fee for the faculty who enrolled for SWAYAM NPTEL courses. Regular feedback sessions have been held to allow faculty members to share their insights and learnings from the courses, fostering a culture of ongoing professional development.
		i.	The proposed centralized feedback system to ensure quality teaching has
4	In order to ensure quality teaching, a direct mode of centralized feedback system is to be implemented. A member of management, Principal and Head of the Department will be present to take feedback.	ii. iii.	been put into practice. A direct mode of feedback collection has been introduced, where students provide feedback on teaching methodologies, course content, and overall learning experience. Feedback sessions are conducted in the presence of the Principal, and the Head of the Department, ensuring accountability and transparency in the
		iv.	feedback process. Feedback data are systematically analyzed, and corrective measures are formulated and implemented based on the constructive input received.

These actions have been carried out with the objective of enhancing the overall quality of education and institutional processes. Periodic reviews of these actions will be undertaken in subsequent IQAC meetings to ensure continuous improvement and alignment with the institution's quality enhancement goals.

Coordinator, TQAC

Coordinator Internal Quality Assurance Cell (IQAC) Mahatma Gandhi Institute of Technology Gandipet, Hyderabad-500 075.

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1. All the Members.

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Chairman, IQAC & Principal

