



**MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (Autonomous)
ACADEMIC & EXAMINATIONS SECTION**

Dt: 02.08.2024

NO./MGIT/AES/CIR/B-02/2024-25/

NOTICE FOR READMISSION / RE-REGISTRATION

The students who were detained in I / II / III / IV B.Tech I – Semester (JNTUH affiliated students) and detained in B.Tech / M.Tech I / III / V – Semester (Autonomous students) due to shortage of attendance / due to lack of credits are informed to note that the class work will be commencing from 05.08.2024 for the academic year 2024-25 for other than B.Tech / M.Tech I-Semester. The students who are seeking for readmission are informed to complete the readmission process in Academic and Examination Section within one week from the commencement of class work to attend the classes.

The students whose Continuous Internal Evaluation (CIE) Marks is less than 35 % of Continuous Internal Evaluation (CIE) Marks i.e less than 14 Marks out of 40 Marks in each course (Theory / Laboratory) for B.Tech and whose Continuous Internal Evaluation (CIE) Marks is less than 40 % of Continuous Internal Evaluation (CIE) Marks i.e less than 16 Marks out of 40 Marks in each course (Theory / Laboratory) for M.Tech in any course during B.Tech / M.Tech I-Semester or III-Semester are informed to re-register for such courses in Academic and Examination Section by paying requisite fee of Rs.3,000/- per course within 2 weeks from the commencement of class work and secure the required minimum attendance to re-appear for the Mid Term and external Examinations during the academic year 2024-25.


PRINCIPAL

Copy to:

- 1) P.A. to Principal for information
- 2) All HoDs for necessary action
- 3) MGIT website
- 4) Controller of examinations, MGIT





MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (Autonomous)
ACADEMIC AND EXAMINATIONS SECTION

Dt: _____

**Application cum Re-registration form for courses in B.Tech / M.Tech
(for the students who scored less than minimum required Marks)**

1. Name of the Student (as per SSC) :
2. Hall Ticket No :
3. Mobile Number :
4. Course : B.Tech / M.Tech
5. Branch / Programme :
6. Academic year and Semester in which the student has not scored minimum marks as per MR-22 academic regulation:
 - i) Academic year: _____ Semester: _____ No.of courses: _____
7. Details of courses in which the candidate is seeking for re-registration:
 - i) Academic year: _____ Semester: _____ No.of courses: _____

List of courses seeking for re-registration:

| S.No. | Name of the Course | Course Code |
|-------|--------------------|-------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |

8. Re-registration fee paid details

Transaction ID: _____ Amount Rs.: _____ Date of Payment: _____

Signature of the Student

(Department use only)

Remarks of the Class In-charge:

Name and signature of the Class In-charge
(_____)

Head of the Department

(AES use only)

1. Approved for re-registration for the above listed courses : **Yes / No**
2. Re-registration details: B.Tech / M.Tech, Semester : _____
3. Academic year : _____

Director, AES

PRINCIPAL

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY

ACADEMIC & EXAMINATION SECTION

RE-ADMISSION FORM (ATTENDANCE DETAINED)

Date:

I _____ S/o,D/o _____
bearing Roll no _____ of _____ branch _____ year /semester of _____ regulation
detained due to Lack of attendance in the academic year _____.

I request you to grant permission for re-admission into _____ year/semester for
the Academic year _____ of _____ regulation. I am aware that my attendance is counted
from the date of commencement of the current semester/year i.e _____ (Date).

I have the repeated subjects in the current semester of readmission (yes or no) _____.

If yes, mention the subjects

1)

2)

3)

Name:

Name of the parent:

Signature of Student:

Roll no:

Signature of the parent:

Contact no:

(For office use)

The above student was detained due to lack of attendance in _____ Year/
semester _____ branch during the academic year _____. He/ She is eligible
for re-admission into _____ year/ semester for the academic year _____ after
paying the required fee.

Signature of Staff

Signature of Faculty-In-Charge

PRINCIPAL

MAHATMA GANDHI INSTITUTE OF TECHNOLOGY
ACADEMIC & EXAMINATION SECTION
RE-ADMISSION FORM (LACK OF CREDITS)

Date:

I _____ S/o, D/o _____
bearing Roll no _____ of _____ branch _____ year / semester of _____ regulation
detained due to Lack of credits in the academic year _____.

I request you to grant permission for re-admission into _____ year/semester for
the Academic year _____ of _____ regulation.

I have secured _____ credits upto _____ examinations
(Enclose copies of memos)

Name:

Name of the parent:

Signature of Student:

Roll no:

Signature of the parent:

Contact no:

(For office use)

The above student was detained due to lack of credits in _____ Year/ semester _____
branch during the academic year _____. He/ She is eligible for re-admission
into _____ year/ semester for the academic year _____ after paying the required
fee.

Signature of Staff

Signature of Faculty-In-Charge

PRINCIPAL