MAHATMA GANDHI
INSTITUTE OF TECHNOLOGY (AUTONOMOUS)

Minutes of the 1st meeting of the "Internal Quality Assurance Cell" of MGIT for the Year 2024 held on 14.02.2024 at 11.00 A.M. in the Conference Hall at Mahatma Gandhi Institute of Technology (A), Gandipet, Hyderabad.

At the outset, Dr. P. Ram Kishore Kumar Reddy, IQAC coordinator welcomed the Chairperson of the committee Dr. G. ChandraMohan Reddy, Principal and all the other members present.

<u>Following members were present for the meeting:</u>

1) Dr. G. ChandraMohan Reddy – Principal, MGIT & Chairperson, IQAC
2) Mr. J. Pratap Reddy – Secretary & Correspondent, MGIT
3) Dr. K. Sudhakar Reddy – Vice Principal, MGIT
4) Dr. K. Ankamma Rao, Professor, MCT & Director of Academics & Examinations Section
5) Dr. P. Ram Kishore Kumar Reddy – Professor & Head, EEE, Coordinator, IQAC
6) Dr. S. Madhava Reddy – Professor, MCT, Additional Coordinator, IQAC
7) Dr. M. Manzoor Hussain - Professor of Mechanical Engineering, JNTUH, Hyderabad
8) Dr. M. Rama Bai – Professor, CSE & Coordinator – ETC
9) Dr. D. Venkat Reddy – Professor, ECE, Director - Student Welfare
10) Dr. V. Venkata Ramayya – Associate Professor, Civil Engineering
11) Dr. M. Ravi Chander – Associate Professor & Head, P&C, Dy. Director – Public Relations
12) Dr. V. Harileela - Associate Professor, M&H
13) Dr. M. Vijayalakshmi – Assistant Professor, MME
14) Mrs. A. V. Laxmi Prasuna – Assistant Professor, IT
15) Mr. G. Arun Kumar – Assistant Professor, EEE
16) Mr. K. Srinivas, Accounts Officer, MGIT
17) Mr. M. Kiran Kumar - Manager, LTI Mindtree
18) Ms. P. Susmitha Vani, Student, Electronics and Communication Engineering
19) Mr. K. Naresh Kumar - Scientist - F, Vikram Sarabhai Space Centre, ISRO

➢ Coordinator, IQAC briefed the agenda points of the 1st meeting for the year 2024 and requested the Chairperson, IQAC to conduct the proceedings.
➢ The following agenda points were discussed during the meeting and resolved to implement them, as shown here under
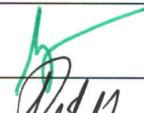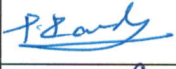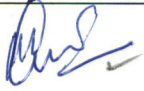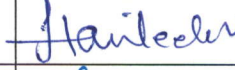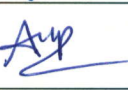
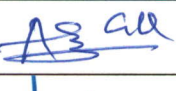| S. No.	Agenda point	Resolution
1	To confirm the minutes of last meeting held on 19th December' 2023	Chairperson, IQAC briefed the minutes of the 3rd meeting of IQAC for the year 2023, held on December 19th, 2023. Since there were no further suggestions received on the minutes circulated, the minutes are confirmed
2	To announce the status of the 2nd Cycle of NAAC. where the MGIT has been accredited with 'A++' by NAAC for a period of 5 years w.e.f. November 23, 2023	Chairperson, IQAC announced the successful accreditation of MGIT with 'A++' by NAAC for the 2nd Cycle, effective from November 23, 2023. This accreditation spans a five-year period, reflecting the institution's commitment to excellence in education and overall quality enhancement
3	To review the preparation of timetables for B.Tech II, IV & VI-Semester / M.Tech II-Semester AY 2023-24	Members reviewed the academic calendar and informed all the concerned departments to prepare the timetables' for the B.Tech II, IV & VI-Semester / M.Tech II-Semester of AY 2023–24, particularly focusing on integrating classes related to training and placement activities
4	To organize Annual Day Celebrations NIRVANA'24, during March 20-23, 2024	Chairperson, IQAC, reviewed the arrangements for the Annual Day Celebrations "NIRVANA'24," slated for March 20–23, 2024, to ensure a vibrant and successful event
5	To promote the activities of Professional and Research & Development	Members have opined to organize workshops and seminars with industry experts to foster knowledge exchange and skill development. Additionally, they endorse forging industry partnerships for joint research projects and internships, enhancing real-world exposure and applied research opportunities for students and faculty
6	To continue Industry-Institute Collaboration (IIC) through MoUs and memberships with public and private institutions to explore faculty and student knowledge	The members of IQAC have suggested to sustain Industry-Institute Collaboration (IIC) by establishing MoUs and memberships with public and private institutions across various industries. This initiative aims to harness faculty and student knowledge through collaborative endeavors, fostering innovation and real-world application of academic expertise
7	Any other item with permission of Chair	Chairperson, IQAC proposed the date for the 2nd meeting of IQAC for the year 2024 and all the members unanimously agreed to meet during the 2nd week of May

		2024.
		The meeting concluded with a formal Vote of Thanks by the coordinator, IQAC.

IQAC Members

S. No.	Name of the Member	Designation & Department	Signature
1	Dr. G.ChandraMohan Reddy	Principal, MGIT & Chairperson, IQAC	
2	Mr. J. Pratap Reddy	Secretary & Correspondent, MGIT, Member – Management Nominee	
3	Dr. K. Sudhakar Reddy	Vice Principal, MGIT Member, IQAC	
4	Dr. K. Ankamma Rao	Professor, MCT Director, AES	
5	Dr. P. Ram Kishore Kumar Reddy	Professor & Head, EEE Coordinator, IQAC	
6	Dr. S. Madhava Reddy	Professor, MCT Additional Coordinator, IQAC	
7	Dr. S. Suriya Prakash	Professor, Civil Engineering, IIT Hyderabad - Nominee from the Local Society	
8	Dr. M. Manzoor Hussain	Professor of Mechanical Engineering, JNTUH, Hyderabad - Nominee from Stakeholders	
9	Dr. M. Rama Bai	Professor, CSE Member, IQAC	
10	Dr. D. Venkat Reddy	Professor, ECE Member, IQAC	
11	Dr. V. Venkata Ramayya	Associate Professor, CE Member, IQAC	
12	Dr. M. Ravi Chander	Associate Professor & Head, P&C Member, IQAC	
13	Dr. V. Harileela	Associate Professor, M&H Member, IQAC	
14	Dr. M. Vijayalakshmi	Assistant Professor, MME Member, IQAC	
15	Mrs. A.V. Laxmi Prasuna	Assistant Professor, IT- Member, IQAC	
16	Mr. G. Arun Kumar	Assistant Professor, EEE- Member, IQAC	
17	Mr. K. Srinivas	Accounts Officer, MGIT - Member, Office	
18	Mr. Pramod Sam Rachapudy	Delivery Manager, TCS	
19	Mr. M. Kiran Kumar	Manager, LTI Mindtree	

| 20 | Ms. P. Susmitha Vani | Student, Electronics and Communication Engineering | *signature* |
| 21 | Mr. K. Naresh Kumar | Scientist F, Vikram Sarabhai Space Centre, ISRO | *signature* |

Dr. P. Ram Kishore Kumar Reddy
Coordinator, IQAC

Coordinator
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

Dr. G. ChandraMohan Reddy
Chairperson, IQAC & Principal

Chairperson
Internal Quality Assurance Cell (IQAC)
Mahatma Gandhi Institute of Technology
Gandipet, Hyderabad-500 075.

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1. All the Members of the Committee
2. IQAC File