

# MAHATMA GANDHI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)

Dated: 19-12-2023

Minutes of the 3<sup>rd</sup> meeting of the "Internal Quality Assurance Cell" of MGIT for the Year 2023 held on 19.12.2023 at 11.00 A.M. in the Conference Hall at Mahatma Gandhi Institute of Technology (A), Gandipet, Hyderabad.

At the outset, Dr. P. Ram Kishore Kumar Reddy, IQAC coordinator welcomed the Chairperson of the committee Dr. G. ChandraMohan Reddy, Principal and all the other members present.

Following members were present for the meeting:

- 1) Dr. G. ChandraMohan Reddy – Principal, MGIT & Chairperson, IQAC
- 2) Mr. J. Pratap Reddy – Secretary & Correspondent, MGIT
- 3) Dr. K. Sudhakar Reddy – Vice Principal, MGIT
- 4) Dr. K. Ankamma Rao, Professor, MCT & Director of Academics & Examinations Section
- 5) Dr. P. Ram Kishore Kumar Reddy – Professor & Head, EEE, Coordinator, IQAC
- 6) Dr. S. Madhava Reddy – Professor, MCT, Additional Coordinator, IQAC
- 7) Dr. M. Manzoor Hussain - Professor of Mechanical Engineering, JNTUH, Hyderabad
- 8) Dr. M. Rama Bai – Professor, CSE & Coordinator – ETC
- 9) Dr. D. Venkat Reddy – Professor, ECE, Director - Student Welfare
- 10) Dr. V. Venkata Ramayya – Associate Professor, Civil Engineering
- 11) Dr. M. Ravi Chander – Associate Professor & Head, P&C, Dy. Director – Public Relations
- 12) Dr. V. Harileela - Associate Professor, M&H
- 13) Dr. M. Vijayalakshmi – Assistant Professor, MME
- 14) Mrs. A. V. Laxmi Prasuna – Assistant Professor, IT
- 15) Mr. G. Arun Kumar – Assistant Professor, EEE
- 16) Mr. K. Srinivas, Accounts Officer, MGIT
- 17) Mr. M. Kiran Kumar - Manager, LTI Mindtree
- 18) Ms. P. Susmitha Vani, Student, Electronics and Communication Engineering
- 19) Mr. K. Naresh Kumar - Scientist - F, Vikram Sarabhai Space Centre, ISRO

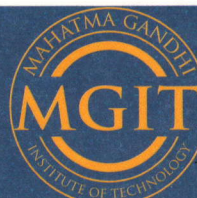
- Coordinator, IQAC briefed the agenda points of the 3rd meeting for the year 2023 and requested the Chairperson, IQAC to conduct the proceedings.
- The following agenda points were discussed during the meeting and resolved to implement them, as shown here under

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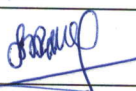




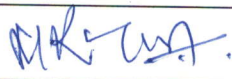
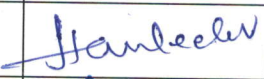


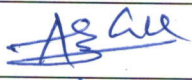


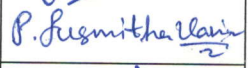

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S. No.	Agenda point	Resolution
1	To confirm the minutes of last meeting held on 11 <sup>th</sup> July' 2023.	Chairperson, IQAC briefed the minutes of the 2nd meeting of IQAC for the year 2023, held on July 11th, 2023. Since there were no further suggestions received on the minutes circulated, the minutes are confirmed
2	To discuss the submission of AQAR for A.Y.2022-23	Members of the committee have been resolved to initiate the process of compiling the AQAR data for AY 2022-23 in NAAC portal to continue institutional progress and compliance with quality standards, fostering continuous enhancement in academic practices
3	To review the Internal Course Level Academic Audit for UG (I & III Semester (MR-22) & V-Semester (MR-21)) and PG (I & III Semester (MR-22)) courses	Members reviewed and approved the conduction of Internal Course Level Academic Audit for specified UG and PG semesters to ensure alignment with academic objectives and quality standards. After discussions and consultations with relevant departments, the final audit dates have been scheduled and communicated to the concerned faculty and departments
4	To discuss the NPTEL courses registration of faculty from core engineering branches	Members resolved to encourage the faculty of core engineering branches to register for NPTEL courses, ensuring continuous professional development and enhancement of teaching skills
5	To review the various activities conducted during the odd semester of AY 2023-24	Chairperson, IQAC reviewed the various activities carried out during the odd semester of AY 2023-24, ensuring alignment with approved resolutions by members and promoting transparency and accountability in institutional operations
6	To organize the numerous initiatives aimed at improving UG students' employability	Chairperson, IQAC reviewed the progress of placements in the previous academic years and informed concern about organizing the array of initiatives meticulously crafted to bolster the employability of undergraduate students. These efforts encompass diverse programs tailored to enhance their skill sets and readiness for the industry
7	Any other item with permission of Chair	Chairperson, IQAC proposed the date for the 1st meeting of IQAC for the year 2024 and all the members unanimously agreed to meet during the 2nd week of March 2024. The meeting concluded with a formal Vote of Thanks by the coordinator, IQAC.



**IQAC Members**

S. No.	Name of the Member	Designation & Department	Signature
1	Dr. G.ChandraMohan Reddy	Principal, MGIT & Chairperson, IQAC	
2	Mr. J. Pratap Reddy	Secretary & Correspondent, MGIT, Member – Management Nominee	
3	Dr. K. Sudhakar Reddy	Vice Principal, MGIT Member, IQAC	
4	Dr. K. Ankamma Rao	Professor, MCT Director, AES	
5	Dr. P. Ram Kishore Kumar Reddy	Professor & Head, EEE Coordinator, IQAC	
6	Dr. S. Madhava Reddy	Professor, MCT Additional Coordinator, IQAC	
7	Dr. S. Suriya Prakash	Professor, Civil Engineering, IIT Hyderabad - Nominee from the Local Society	-
8	Dr. M. Manzoor Hussain	Professor of Mechanical Engineering, JNTUH, Hyderabad - Nominee from Stakeholders	
9	Dr. M. Rama Bai	Professor, CSE Member, IQAC	
10	Dr. D. Venkat Reddy	Professor, ECE Member, IQAC	
11	Dr. V. Venkata Ramayya	Associate Professor, CE Member, IQAC	
12	Dr. M. Ravi Chander	Associate Professor & Head, P&C Member, IQAC	
13	Dr. V. Harileela	Associate Professor, M&H Member, IQAC	
14	Dr. M. Vijayalakshmi	Assistant Professor, MME Member, IQAC	
15	Mrs. A.V. Laxmi Prasuna	Assistant Professor, IT-Member, IQAC	
16	Mr. G. Arun Kumar	Assistant Professor, EEE-Member, IQAC	
17	Mr. K. Srinivas	Accounts Officer, MGIT - Member, Office	
18	Mr. Pramod Sam Rachapudy	Delivery Manager, TCS	-
19	Mr. M. Kiran Kumar	Manager, LTI Mindtree	
20	Ms. P. Susmitha Vani	Student, Electronics and Communication Engineering	
21	Mr. K. Naresh Kumar	Scientist F, Vikram Sarabhai Space Centre, Indian Space Research Organization	

  
Dr. P. Ram Kishore Kumar Reddy  
Coordinator, IQAC

**Coordinator**  
**Internal Quality Assurance Cell (IQAC)**  
**Mahatma Gandhi Institute of Technology**  
**Gandipet, Hyderabad-500 075.**

Copy:

1. All the Members of the Committee
2. IQAC File

  
Dr. G. Chandra Mohan Reddy  
Chairperson, IQAC & Principal

**Chairperson**  
**Internal Quality Assurance Cell (IQAC)**  
**Mahatma Gandhi Institute of Technology**  
**Gandipet, Hyderabad-500 075.**

